

**OUR LADY OF SORROWS SCHOOL**  
**ACCEPTABLE USE AGREEMENT FOR TECHNOLOGY**  
**2017-2018**

The use of computer services at Our Lady of Sorrows School is a **privilege**, not a right. Students are expected to make responsible, ethical and appropriate use of computers and information services at all times. Network and computer services include: use of personal and school computers and peripherals, the *Internet*, campus and/or e-mail and all associated software. Students should realize that such things as time, money and hardware are finite and costly and if these services are abused their use will be restricted.

Our Lady of Sorrows School holds specific expectations for students at each grade level regarding their use of computers before, during and after school in the computer lab, classroom or library. The following **Rules of Conduct** apply to information services.

Students:

- may use **only their own passwords** (where applicable), and must **log out** before leaving the computer.
- **must cite properly** all information that is required from electronic sources and used in their assignments.
- are held responsible for **all activity** conducted on his/her account or under his/her password (where applicable).
- **may not run non-instructional computer games** on any school-owned computer, server or network system.
- **may not access YouTube** without express consent of instructor.
- may not reconfigure or tamper with the network system in any way, nor attempt to access or alter files without proper authority.
- may not unlawfully copy software or information.
- may not use illegal software.

**Failure to comply with these standards or acceptable use of Our Lady of Sorrows School technology will result, in the very least, in suspension or withdrawal of network privileges.**

I, \_\_\_\_\_, have read and understand the **Acceptable Use Policy** for Our Lady of Sorrows School and agree to abide by its terms.  
Print Name of Student

*Student's Signature:* \_\_\_\_\_ *Date:* \_\_\_\_\_

As the parent or guardian of the above named child, I have read the **Acceptable Use Policy** for the computer network at Our Lady of Sorrows School and understand that this access is designed for educational purposes. I recognize that it is impossible for Our Lady of Sorrows School to restrict access to controversial materials, and I will not hold the school or its agents responsible for any such materials acquired on the network.

I hereby give my permission for Our Lady of Sorrows School to issue an account for my child.

*Signed:* \_\_\_\_\_ *Date:* \_\_\_\_\_  
(Parent/Guardian Signature)

**Please sign and return this form to the School Office promptly.**  
**Your child will not be permitted to use school computer equipment until this form is received.**

**OFFICE USE ONLY:**

Student Login: \_\_\_\_\_ Student Password: \_\_\_\_\_