



Pre-K Tuition Rates 2018/2019

	Morning	Full School	Extended Day
	8:00 – 11:25 AM	8:00 – 2:25 PM	8:00 – 6:00 PM
One Child	\$5,270	\$8,359	\$11,169
The following discounts apply to families with one or more children in K-8			
2 nd Child	\$4,899	\$7,570	\$10,141
3 rd Child	\$4,337	\$6,744	\$9,037

Registration and Tuition Information

The following items are needed to complete the registration process.

1. A yearly non-refundable registration fee of \$300 per family is due at the time of registration, and re-registration.
2. **NEW CHANGE:** Effective this year, \$100.00 HSA fee per family in Pre-K is due at the time of registration, and re-registration. This fee is 100% refundable when your tuition is fully paid and you have completed your 7 volunteer hours. (Refunds will be issued in May)

Payment Options

Payment Option	Due Date	Discount
1 payment	Aug 1 st	3%
2 payments	Aug. 1 st and Jan. 1 st	1 ½ %
10 payments	Monthly July 1 st – Apr. 1 st	N/A

If you are on a one or two payment option, any discounts will be lost if not paid by the due date. All service fees will apply and payments will revert to the ten month payment plan.

Additional Options

Options	Times	Description
“Lunch Brunch”	11:25-12:30 PM	Morning children can opt to stay for lunch for additional \$10. Lunch is available at an additional charge
“Add an Afternoon”	11:25 – 2:30 PM	Morning school children can extend their day to 2:30pm on an “as needed” basis for an additional \$25.00. Lunch is available at an additional charge
“Emergency Aftercare”	2:25 – 6:00 PM	Full School children can stay until 6:00 PM on an <u>EMERGENCY</u> basis for an additional \$30.

Payment for any of the above is to be made on or prior to the date the service is provided. In addition, any child not picked up by 6:00 pm will be charged an additional \$2.00 per minute.

***ALL ABOVE PROGRAMS ARE NOT AVAILABLE ON HALF DAYS**

Note: Payments received after the grace period of the 5th of every month are considered past due and a late fee of \$20.00 will be added. Tuition payments that are past due by one month will result in your child’s suspension from school until the account is brought current.



OUR LADY OF SORROWS SCHOOL

Nursery • Pre-K • K-8 | 172 Academy Street, South Orange, NJ 07079

A Tradition of Academic Excellence and Catholic Values Since 1891

TUITION CONTRACT (Pre-K-K)

Pre-K 3 Pre-K 4

Morning (8AM – 11:30AM) Full School Day (8AM – 2:30 PM) Extended Day (8 AM – 6 PM)

Our **Tuition** for the **2018 - 2019** School Year will be \$ _____ and will be paid in accordance with the Financial Policies listed below:

Select the option that applies

Payment Option	Due Date	Discount
<input type="checkbox"/> 1 payment	Aug 1 st	3%
<input type="checkbox"/> 2 payments	Aug. 1 st and Jan. 1 st	1 ½ %
<input type="checkbox"/> 10 payments	Monthly July 1 st – Apr. 1 st	N/A

I understand the following **Financial Policies**:

- The following is needed to complete the registration process: \$300.00 non-refundable registration fee and \$100.00 HSA fee* 100% refundable when your tuition is paid in full and you have completed your 7 volunteer hours. Refund will be issued in May. Payments should be made out to Our Lady of Sorrows School. (Please submit two separate checks labeled accordingly)
- Tuition **MUST** be paid by the 1st of each month. Payments received after the grace period of the 5th of any month are considered past due and a late fee of \$20.00 will be added to the original tuition payment. Any family that falls behind in payments by 1 month will result in the suspension of their child/ren until the account is brought current.
- If there are excessive **SUSPENSIONS** due to delinquent payments, or there is a balance, the Principal has the right **not** to renew your contract for the next school year.
- If you are on a one or two payment option, any discounts will be lost if not paid by the due date. All service fees will apply and payments will revert to the ten month payment plan.
- In the case of a withdrawal, tuition payments are non-refundable.
- After two (2) returned checks are received, checks will no longer be accepted. Cash or money order **ONLY** will be required for any payments regarding the school (tuition, aftercare, lunch, fundraising, etc.). A service charge of **\$30.00** will be added to the amount of the returned check.
- Effective 2018 - 2019, tuition will be collected through **FACTS Tuition Management System**. (More information to follow, including scheduled parent information sessions)
- Questions concerning payment of tuition should be directed to the Bursar or Principal.

If other children in K-8th please check Y__ N__

_____ First Name	_____ Last Name	_____ Session	_____ Parent's Signature
_____ First Name	_____ Last Name	_____ Session	_____ Pastor's Signature
_____ Date	_____ Principal's Signature		

EFFECTIVE 2018 - 2019: \$100 HSA FEE IS DUE AT THE TIME OF REGISTRATION

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